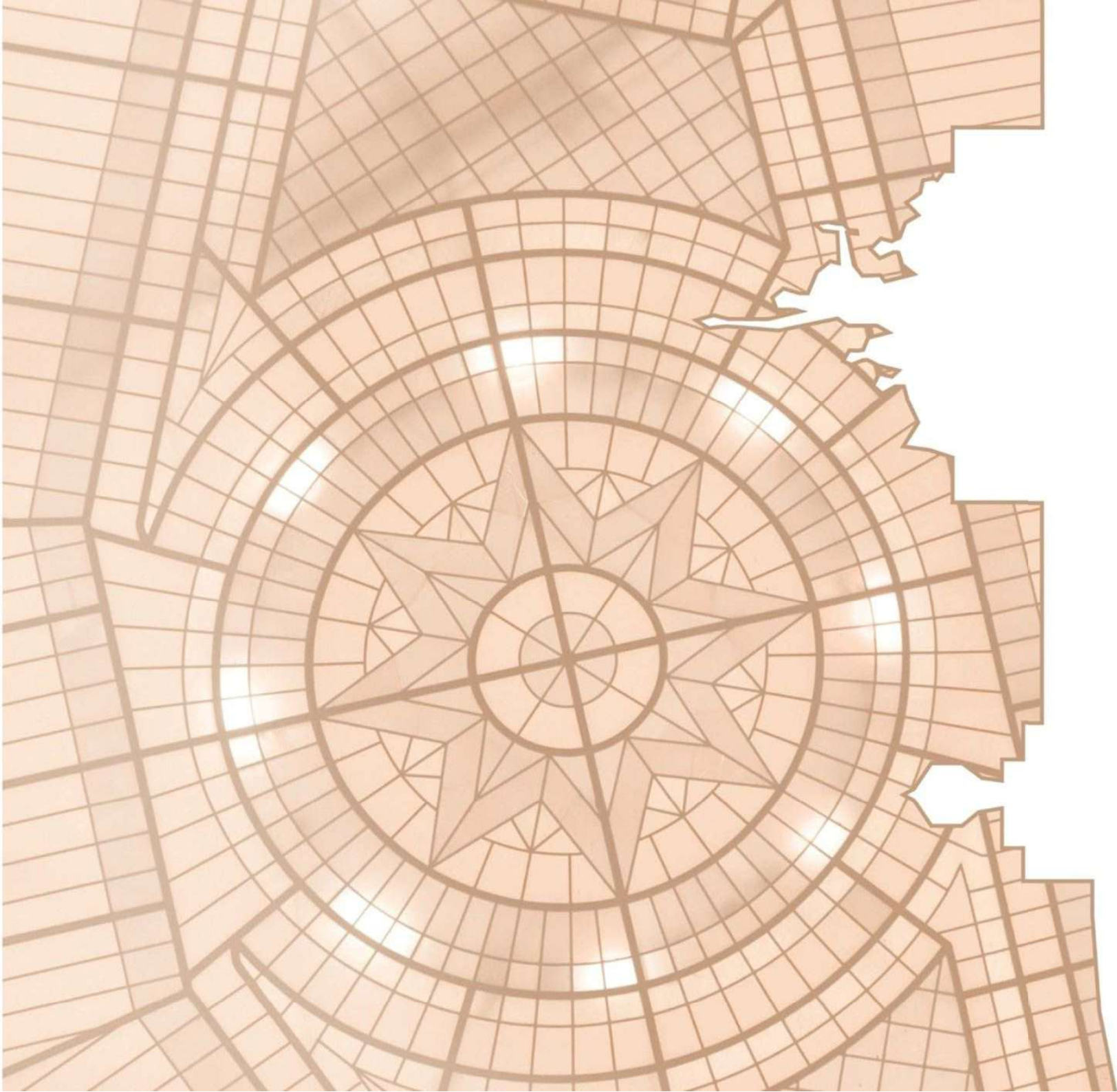




Scholarship Guide 2026/2027



Application procedure for the 2026/2027 academic year

All applications for financial support in the 2026/2027 academic year are to be submitted exclusively online via the USOSweb system.

1. **Attention!** - in the academic year 2026/2027 **applications for social scholarship and increased social scholarship** must now be submitted exclusively online via the USOSweb system.

2. Applications for **scholarship for persons with disability, the Rector's scholarship** and **Relief** continue to be submitted via USOSweb – with no requirement to provide the documents to the Dean's office in person.

**Appeals against the decision of the Faculty Scholarship Committee regarding the refusal of financial aid must be submitted in hard copy, in accordance with current procedure
(attachment nr 4)**

link: <https://www.bss.pw.edu.pl/Stypendia/Stypendia-z-Funduszu-Stypendialnego>

Dear Students!

Once again, we present the *Scholarship Guide* to you, developed specifically with your needs in mind to facilitate the application process for financial aid at the Warsaw University of Technology.

The purpose of this *Guide* is to familiarize you with the procedures for seeking financial assistance and scholarships at WUT. It outlines the key provisions and regulations governing the entire scholarship process, as set forth in the Regulations on Benefits for Students of the Warsaw University of Technology, the Law on Higher Education, and other legal acts regulating student benefits. We trust that the information provided in the *Guide* will allow you to navigate the current regulations efficiently and believe this *Guide* will assist in the prompt and accurate submission of applications.

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Table of contents

1. Scholarship campaign schedule 2026/2027	6
2. Types of financial aid for WUT students 2026/2027	8
3. Social scholarship and increased social scholarship	10
a. Eligibility criteria for the scholarship	10
b. Application deadline and scholarship period	10
c. Household – Applicant’s family	11
d. Financially independent student	11
e. Required documents	12
g. Types of income	14
h. Instructions for filling out the social scholarship application	16
4. Scholarship for students with disabilities	16
a. Conditions for granting the scholarship	16
b. Application deadline and period of receiving the scholarship	16
c. Required documents	16
5. Rector’s scholarship for students with outstanding results, academic or artistic achievements, or sports achievement	17
a. Conditions for granting the scholarship	17
b. Application deadline and period of receiving the scholarship	17
c. Required documents	18
6. Rector’s Scholarship for This Year’s High School Graduates	19
a. Conditions for granting the scholarship	19
b. Application deadline and period of receiving the scholarship	19
c. Required documents	19
7. Rector’s scholarship	20
a. Filling in the application for the Rector’s scholarship in the USOSweb system	20
b. Where and how to submit the application?	20
c. Detailed information	31
d. Application for verification and recalculation or addition of the weighted average calculated by USOSweb (applies to all faculties)	32
e. Application for verification and correction of the number of points awarded for academic, sports or artistic achievements	38

8. Relief.....	39
a. Conditions for granting the relief.....	39
b. Deadline for submitting the application.....	39
c. Required documents.....	39
9. FSC, ASC – what do these mean?	40
10. Frequently Asked Questions	41
11. Contact details for Deans’ offices for faculties	44
12. Contact details for the SSPW Student Welfare Committee and Faculty Scholarship Committees	45

1. Scholarship campaign schedule 2026/2027



September 17– October 1, 2026	Within 2 weeks prior to the start of the academic year, the Dean in agreement with the relevant body of the SSPW, shall issue a formal decision announcing the division of students into groups for the awarding of the points (applies to the Rector's scholarship).
Winter semester scholarship campaign 2026/2027	
October 1–15, 2026	Within 2 weeks of the start of the academic year or the start of the semester for students who began studying in the summer semester – Submissions of the application for the scholarship for persons with disabilities and social scholarship if you wish to receive a scholarship for October.
Submission of Rector's scholarship applications via USOSweb I stage: <i>Verification of the weighted grade average in the USOSweb system</i>	
October 6–12, 2026	Students are required to check and verify their weighted grade average in the USOSweb system. In case of missing or incorrectly calculated weighted grade average students must submit a request for verification and recalculation in the USOSweb system within a specified deadline.
II stage: <i>Submission of Rector's Scholarship applications in the USOSweb system</i>	
October 19–26, 2026	Submission of Rector's scholarship applications in the USOSweb system.
within 4 weeks of the start of the 2026/2027 academic year	Announcement of a decision about the benefit amounts for WUT students including: Rector's scholarship, scholarships for high school graduates, scholarship for the persons with disabilities, the amount of the social scholarship according to the income per family member and amount of the increased social scholarship.
III stage: <i>Submission of applications for the correction of points awarded for achievements via USOSweb.</i>	
November 4–9, 2026	Submission of applications for correction of points awarded for science, sports or artistic achievements on request made by students in the USOSweb system in case of obvious mistakes.
IV stage: <i>Issuance of decisions</i>	
after November 9 2026	Administrative decision issued via USOSweb system about either granting or refusal of the Rector's scholarship.

Any doubts? Reach us at: stypendia@samorzad.pw.edu.pl

Scholarship campaign in the summer semester 2026/2027	
Submission of applications for the Rector's scholarship in the USOSweb system I stage: Verification of the weighted grade average in the ranking inside the USOSweb system	
February 23–26, 2027	Checking and verifying the weighted grade average by the student within the USOSweb system (submission of a request) in the event of a missing or incorrectly calculated average. <i>(This applies to students who commenced their studies in the summer semester – Section 2, Paragraph 12 Regulations on benefits for students of WUT for the 2026/2027 academic year).</i>
II stage: Submission of Rector's scholarship applications	
March 5–11, 2027	Submission of scholarship applications <i>(This applies to students who commenced their studies in the summer semester – Section 2, Paragraph 12 of the Regulations on Benefits for Students of WUT for the 2026/2027 academic year).</i>
III stage: Submission of applications for the correction of points for achievements via USOSweb	
March 19–24, 2027	Submission of requests for the correction of points awarded for scientific, sporting, or artistic achievements upon the student's application in cases of obvious clerical errors.
IV stage: Issuance of decisions	
after March 24, 2027	Administrative decisions regarding the granting or refusal of the Rector's scholarship will be issued via the USOSweb system.

Appeals against the decision may be submitted to the Appeals Scholarship Committee, via the Faculty Scholarship Committee, within **2 weeks** of the date of receipt of the decision.

Detailed information about scholarship campaigns can be found at:

- 1) Chancellor's Office page

link: <https://www.bss.pw.edu.pl/Stypendia/Stypendia-z-Funduszu-Stypendialnego>

All available information channels such as:

- 2) in the display cases located in the immediate vicinity of the Dean's Offices,
- 3) on the Faculties' websites,
- 4) in the student Forum teams on the MS Teams platform,
- 5) in the Dean's Office announcements on the MS Teams platform.

Please be reminded that in the 2026/2027 academic year, for the first time at all faculties of the Warsaw University of Technology, **applications for the social scholarship and the increased social scholarship must be submitted exclusively via the USOSweb system.**

The Regulations on Benefits for Students for the 2026/2027 academic year are available on the WUT BIP website – <https://www.bip.pw.edu.pl/Wewnietrzne-akty-prawne/Dokumenty->

Any doubts? Reach us at: stypendia@samorzad.pw.edu.pl



2. Types of financial aid for WUT students 2026/2027

A student of WUT can apply for the following types of financial aid:

- **Social scholarship** - may be awarded to a student whose monthly net income per family member does not exceed **2 099,70 PLN** (effective from October 1, 2026);
 - **Social scholarship in an increased amount** – may be awarded to a student receiving the social scholarship who resides in a student dormitory or a facility other than a dormitory, if daily commuting from their permanent place of residence (i.e., a town located outside Warsaw or Płock in case of Branch in Płock) to the University would make studying impossible or significantly difficult. To this end, a document confirming this fact must be submitted. A chronic illness suffered by the student or a member of the student's family is also grounds for awarding social scholarship in an increased amount.
- **Student's financial independence** – net income greater or equal to **1 866,40 PLN**
- **Scholarship for persons with disabilities** - may be awarded to a student holding a valid certificate of disability or a certificate of the degree of disability. The amount depends on the degree of disability (severe, moderate, mild) and is awarded in 3 categories (I, II, and III).
- **Rector's Scholarship** – awarded on a competitive basis. The Rector's Scholarship may be awarded to a student with outstanding results, academic or artistic achievements, or sports achievement on at least national level. **Failure to apply for the Rector's Scholarship within the specified deadlines results in the loss of the opportunity to participate in the competition (conditions and procedure for awarding the Rector's Scholarship are described in Section 22 of the Benefits Regulations);**
 - **Academic results** - applies to a student who obtained a grade average of not less than 4.00 in the previous year of study (during the two previous semesters), calculated to 2 decimal places, being the weighted average of the total grades from all subjects with weights proportional to the number of points assigned to them;
In the case of students commencing second-cycle studies, the weighted average is calculated based on grades obtained during the last two semesters of first-cycle studies, excluding grades from the diploma thesis and the diploma examination. In the case of students in the second semester of second-cycle studies commenced in the summer semester, the weighted average is calculated based on grades obtained during the first semester of second-cycle studies and the last semester of first-cycle studies, excluding grades from the diploma thesis and the diploma examination;

- **Recent high school graduates** - a student admitted to the first year of studies in the year of passing the matura exam receives the Rector's scholarship if they are a laureate of an international olympiad, a laureate or finalist of a subject olympiad, or a medalist of at least a sports competition for the title of Champion of Poland.

- **Relief** - may be awarded to a student who finds themselves temporarily in a difficult life situation. A difficult life situation is understood as the occurrence of events independent of the student that negatively affect their **material situation**, making studying difficult.

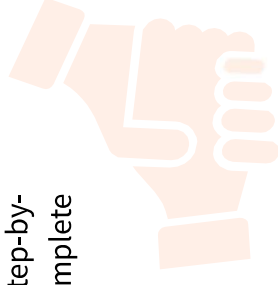
A student is eligible to receive financial aid benefits for **a total period of no longer than 12 semesters of study**, regardless of the period during which the benefits were actually collected by the student, provided that within this timeframe, benefits are granted for:

- 1) **first-cycle programme of study – for no longer than 9 semesters;**
- 2) **second-cycle programme of study – for no longer than 7 semesters.**

In the case of the scholarship for persons with disabilities, if the disability arose during the course of study or after obtaining a degree, the student may receive the benefit for an additional period of up to 12 semesters.

Detailed descriptions, eligibility criteria for scholarships, and instructions for submitting applications via the USOSweb system can be found in the relevant chapters of this guide.

In the 2026/2027 academic year, **applications for the social scholarship and the increased social scholarship** must be submitted exclusively electronically via the USOSweb system. Therefore, an additional "step-by-step" tutorial has been prepared to demonstrate how to correctly complete the Social scholarship grant application in USOSweb.



3. Social scholarship and increased social scholarship

a. Eligibility criteria for the scholarship

The social scholarship may be awarded to any WUT student who is in a difficult financial situation, regardless of age, mode, or field of study. However, they must demonstrate that the monthly net income per family member does not exceed an amount of **2 099,70 PLN**.

A student may receive an **increased social scholarship** in particularly justified cases that affect their situation while receiving the scholarship, **specifically**:

- due to residing in a Warsaw University of Technology dormitory;
- in a dormitory of another university, provided that an appropriate certificate is presented;
- in another facility, provided that a lease agreement is presented;
- in the case of a chronically ill student, as well as an illness or disability of a family member or other difficult life circumstances affecting the student's financial situation.

b. Application deadline and scholarship period

An application for a social scholarship can be submitted at **any time** during the academic year. It will be granted from the following month, with the exception of the **Winter Scholarship Campaign 26Z in October**, which allows for receiving the scholarship from the first month of the semester. In such circumstances, an application must be submitted by 15 October 2026.

The social scholarship in the current academic year is granted for a period of 10 months or for a period of 5 months, if the last year of study lasts one semester. If the application is submitted outside the Scholarship Campaign, the scholarship will be paid from the beginning of next month after the application is submitted.

The social scholarship in an increased amount is granted for the same period as in the case of the social scholarship.

Important! – Material aid benefits are paid exclusively to a bank account, Student, do not forget to provide a current account number in the application.

c. Household – Applicant’s family



Determining the family composition for the purpose of applying for financial assistance benefits:

Persons in the student's family whose income should be included in the application for a social scholarship:

1. Student 
2. Student's spouse 
3. Parents, legal guardians, or actual guardians of the student 
4. Children dependent on the persons listed above:
 - a. underaged 
 - b. adults, but studying up to the age of 26; children pursuing education up to the age of 26, and if the 26th birthday falls in the year of study – until its completion 
 - c. children with disabilities regardless of age 

d. Financially independent student

A student is considered **financially independent** if they meet one of the following conditions and their monthly net income is up to **1 866,40 PLN**.

Their application may be considered outside the family composition if they do not share a household with any parent or guardian and **meet one of the following**:

- **does not share a household** with any of the parents, legal or actual guardians, confirms this fact in a submitted statement, **and** meets one of the following criteria:
 - has **reached the age of 26**;
 - is **married** 
 - has **dependent children** (minors, children **pursuing education** up to the age of 26—and if the 26th birthday falls in the last year of study, until its **completion**—as well as children with disabilities regardless of age); 
 - reached adulthood while in **foster care**;
 - has a **steady source of income** and their average monthly income in the previous tax year (2025) and in the current year (2026) in the months preceding the month of submitting the statement is greater than or equal to 40% of the **minimum wage** established as of January 1 of the year preceding the academic year for which the **social scholarship** is granted. 





e. Required documents

For **all** adult family members:

- **Tax Office certificates** (not to be confused with PIT) on the amount of income earned by family members in the calendar year preceding the current academic year, if the income is subject to personal income tax under the rules set out in Art. 27, 30b, 30c, 30e, and 30f of the Act of 26 July 1991 on Personal Income Tax, containing information on the amount of income, the amount of social insurance contributions deducted from income, and the amount of tax due;
- **Statements** of family members on the amount of **untaxed income** earned in the year preceding the current academic year; the template of the statement is specified in [Annex No. 1](#); 
- **Statement** of family members on the amount of the health insurance contribution or a **Social Insurance Institution (ZUS) certificate**; the template of the statement is specified in [Annex No. 2](#) 
- Persons **up to 26 years of age** should present a certificate of untaxed revenue.

In the event of receiving a certificate from the Tax Office stating a lack of earned income in the year preceding the current academic year:

- **Zero income statement**; the template of the statement is specified in [Annex No. 3](#). 

Lump-sum income

In the case of family members who settle accounts based on the provisions on lump-sum income tax on certain revenues earned by natural persons, a certificate from the Tax Office is required containing information on:

- the form of tax paid, 
- the amount of revenue, 
- the tax rate,
- amount of tax paid

On July 31, 2026, in the [Official Gazette of the Republic of Poland "Monitor Polski"](#), under item 709, an announcement of the Minister of Family, Labour and Social Policy of July 29, 2026, was published regarding the amount of income for 2025 from activities subject to taxation based on the provisions on lump-sum income tax on certain revenues earned by natural persons.

Link: <https://dziennikustaw.gov.pl/M2026000074801.pdf>



In the case of siblings:

- An abbreviated copy of the birth certificate or a certificate from the school/university; and if the sibling is between ages 18 and 26 – a certificate from the school or university.



Agricultural farm:

- Certificates from the municipal office or a tax notice on the size of the agricultural farm (**According to the announcement of the President of the Statistics Poland of September 18, 2026, the average income from work on individual agricultural farms from 1 conversion ha amounted to 5 479 PLN in 2025 (this is annual income)**). This income is taken into account when determining the monthly income per person in the family of a student applying for a **social scholarship**.
- Lease agreements, sublease agreements, and others.

Other:

- A copy of the court judgment awarding alimony, postal orders or transfers documenting the actual amount of alimony received, or a bailiff's certificate on the total or partial ineffectiveness of alimony enforcement;
- A certificate on the amount of the fee for the stay of a family member in an institution providing 24-hour care;
- A document confirming lost income;
- A document or statement specifying the amount of income gained;
- A copy of the parents' death certificates;
- A copy of a final and binding court judgment decreeing a divorce or separation, or a copy of the death certificate of a spouse or parent of the child, in the case of a single parent raising a child;
- opinion of a social welfare unit responsible for determining the income and property situation of persons and families; a certificate of income earned abroad;
- A certificate from the social welfare center on the income and property situation of the student and their family, in the case of a student whose monthly income per person in the family does not exceed the amount specified in Art. 8 sec. 1 item 2 of the Act of 12 March 2004 on Social Assistance – **823 PLN**;
- Other documents depending on the financial and family situation of the student.

f. Social welfare center certificate

The obligation to submit a **certificate from a social welfare center** results from the Law on Higher Education and Science.

In the case of a student whose monthly income per person in the family does not exceed **823 PLN**, a certificate is required in accordance with Art. 88 sec. 5 of **the Law on Higher Education** from the **social welfare center** competent for the student regarding the income and property situation of themselves and their family.

There is no official template for such a certificate. It may include the source and amount of income, the family's property status, and granted benefits. It is up to the **Faculty Scholarship Committee** to assess whether the issued certificate is sufficient to evaluate the income and property situation of the student and their family.

In the event of a refusal to issue a certificate by the **social welfare center** (including not appearing in the center's records), insufficient information on the certificate, or other reasons, the student is called to provide explanations as to why they could not provide the certificate from the **MOPS** (Municipal Social Welfare Center) and to document the family's source of support.

IMPORTANT! MOPS units are not required to issue a certificate if the student does not use MOPS services, even if they would like to obtain such a certificate (Art. 88 sec. 5 of the Law on Higher Education and Science from the social welfare center competent for the student).



g. Types of income

Lost income

If income existed in 2025 or 2026 and does not exist at present – it was **lost** in 2025 or after 2025, which must be documented. Consequently, the amount of this income earned in 2025 is not taken into account when calculating the monthly income of a given person. However, not every income, even if it has ceased to occur for a given person, can be reported as "lost income". It is important what kind of income it was, from what source, and on what basis it was earned. **Loss of income** may be caused by:



- obtaining the right to **parental leave**;
- loss of **unemployment benefit** or scholarship for the unemployed;
- loss of employment or **other gainful work**;
- loss of pre-retirement benefit or pre-retirement allowance, **teacher's compensation benefit**, as well as retirement or disability pension, survivor's pension, **social pension**, or parental supplementary benefit referred to in the Act of 31 January 2019 on parental supplementary benefit (Journal of Laws of 2022, item 1051); or a cash benefit granted under the rules set out in the Act of 8 February 2023 on the cash benefit entitled to family members of officers or professional soldiers whose death

occurred in connection with service or taking actions outside of service to save human life or health or property (Journal of Laws of 2023, item 658);

- deregistration of **non-agricultural economic activity** or suspension of its performance;

- loss of sickness benefit, **rehabilitation benefit**, or maternity benefit entitled after the loss of employment or other gainful work;
- loss of court-ordered **alimony benefits** in connection with the death of the person obliged to pay these benefits;
- loss of **parental benefit**;
- loss of **maternity benefit**;
- loss of doctoral scholarship;



■ **Gained income**

We speak of **gained income** in two cases:

- **obtaining in 2025** (means that the income appeared during 2026 and was not earned for the whole year, e.g., an employment contract was concluded from March 1, 2025, which results in the income amount being divided by 10 months and not by 12 months);
- **obtaining after 2025** (means the appearance in 2026 of a new source of income (a new contract) that did not exist in 2025).

Gaining income may be caused exclusively by:

- completion of parental leave;
- obtaining unemployment benefit or scholarship for the unemployed
- obtaining employment or other gainful work;
- obtaining pre-retirement benefit or pre-retirement allowance, teacher's compensation benefit, as well as retirement or disability pension, survivor's pension, social pension, or parental supplementary benefit referred to in the Act of 31 January 2019 on parental supplementary benefit; or a cash benefit granted under the rules set out in the Act of 8 February 2023 on the cash benefit entitled to family members of officers or professional soldiers whose death occurred in connection with service or taking actions outside of service to save human life or health or property;
- starting non-agricultural economic activity or resuming its performance;
- obtaining sickness benefit, **rehabilitation benefit**, or maternity benefit entitled after the loss of employment or other gainful work;
- obtaining parental benefit;
- obtaining maternity benefit;
- obtaining doctoral scholarship.

h. Instructions for filling out the social scholarship application

An additional "step-by-step" instruction has been prepared for filling out the application for a social scholarship and a social scholarship in an increased amount in the USOSweb system.

Link: <https://acrobat.adobe.com/id/urn:aaid:sc:EU:8ba41b9f-f543-4d59-951a-3bdacf0feeed>

4. Scholarship for students with disabilities

a. Conditions for granting the scholarship

A scholarship for students with disabilities may be awarded to a student who holds a certificate of disability, a certificate of degree of disability, or a certificate referred to in Article 5 and Article 62 of the Act of 27 August 1997 on vocational and social rehabilitation and employment of persons with disabilities (Journal of Laws 2025, item 913, as amended).

b. Application deadline and period of receiving the scholarship

An application for a scholarship for students with disabilities may be submitted at any time during the academic year. It will be granted from the following month – similarly to the social scholarship – with the exception of the Scholarship Campaign at the beginning of October, which enables receiving the scholarship from the first month of the academic year. In the academic year 2026/2027, the application deadlines within the Scholarship Campaign during the Winter Campaign 26Z are from 1 to 15 October 2025.

The scholarship for students with disabilities is granted from the beginning of the academic year for a period of ten months or for five months if the final year of studies lasts one semester. If the disability certificate was issued for a fixed period, the scholarship is paid until the end of the month in which the certificate expires. To extend the period of receiving the scholarship, a new certificate must be submitted within 3 months from that date.

c. Required documents

The application is submitted via the USOSweb system. The disability certificate or an equivalent certificate confirming the degree of disability must be attached to the application.

5. Rector's scholarship for students with outstanding results, academic or artistic achievements, or sports achievement

a. Conditions for granting the scholarship

The Rector's scholarship is awarded to only 8% of the best students in a given programme of study.

The Rector's scholarship may be granted to a student who has achieved outstanding academic results, scientific or artistic achievements, or sports achievements at least at the national level. 

For each achievement, i.e. academic results, scientific achievements, artistic achievements and sports achievements, a student may receive from 0 to 10 points in accordance with the tables included in Chapter VII of the Student Benefits Regulations.

b. Application deadline and period of receiving the scholarship

An application for the Rector's scholarship must be submitted during the Scholarship Campaign, i.e. in the Winter Scholarship Campaign 26Z from 19 to 26 October 2026, and in the Summer Scholarship Campaign 27L from 5 to 11 March 2027.

In the case of the Rector's scholarship, it is not possible to submit an application after the deadline (**no reinstatement of the deadline**). The Rector's scholarship is awarded through a competitive procedure, i.e. failure to submit the application on time results in losing the opportunity to participate in the competition. Therefore, if achievements have been obtained, their confirmation must be submitted, as otherwise it will not be possible to assess an incomplete application. Only in the case of formal deficiencies is the student asked to supplement the missing documents.

The Rector's scholarship may be granted for a period of 5 months (one semester) or for 10 months (the academic year). The Dean of the Faculty, in agreement with the relevant faculty student government body of the Warsaw University of Technology, by way of a decision divides students into groups when awarding points for academic results and determines the period for which the Rector's scholarship is granted in the academic year 2026/2027.

c. Required documents

If in the previous year the student studied at another faculty, they must submit an application in the USOSweb system for verification and recalculation or addition of the weighted grade average in the ranking for the Rector's scholarship. Between 6 and 12 October 2026 the student is obliged to check and verify in the USOSweb system the weighted grade average in the ranking for academic results. If the weighted average is missing in the ranking for academic results or is incorrect, the student must submit an appropriate application in the USOSweb system for verification and recalculation or addition of the weighted grade average in the ranking for the Rector's scholarship in accordance with **§22(7) of the Student Benefits Regulations for the academic year 2026/2027**.

- The application must include confirmation of the weighted grade average obtained in the previous year, calculated in accordance with the rules **(§21(3)(4) of the Student Benefits Regulations for the academic year 2026/2027)**;
- In the case of scientific achievements, the documents listed in **§25** must be attached; for sports achievements – in accordance with **§26**; and for artistic achievements – in accordance with **§27** of the Student Benefits Regulations, depending on the declared achievement, in PDF format.

- From 4 to 9 November 2026 – submission of applications for correction of the number of points awarded for scientific, sports or artistic achievements at the student's request in the USOSweb system in the case of obvious mistakes.

- From 19 to 24 March 2027 – submission of applications for correction of the number of points awarded for scientific, sports or artistic achievements at the student's request submitted in the USOSweb system in the case of obvious mistakes.

NOTE! Awards for the best diploma thesis are not included in scientific achievements!

- In the case of high sports results or artistic achievements at the **Polish Championships or competitions of international rank, a personal certificate** (including name, date and place of the event, discipline (for sports competitions) and the place achieved) issued by the appropriate sports association (list of sports associations) is required. For the **Polish Universities Championships – a competition report is required, whereas in the case of Academic competitions of international rank – a certificate from the organizer confirming participation in the sports or artistic event including the name, date and place of the event, discipline (for sports competitions) and the place achieved – confirmed by **the appropriate University AZS** (Academic Sports Association). Documents must be attached in PDF format.**

6. Rector's Scholarship for This Year's High School Graduates

a. Conditions for granting the scholarship

The Rector's scholarship may be awarded to a first-year first-cycle student who began their studies in the year of taking the secondary school leaving examination and who obtained the title of laureate of an international olympiad, laureate or finalist of a subject olympiad, or a medal in at least national-level sports competition with the title of Polish Champion.

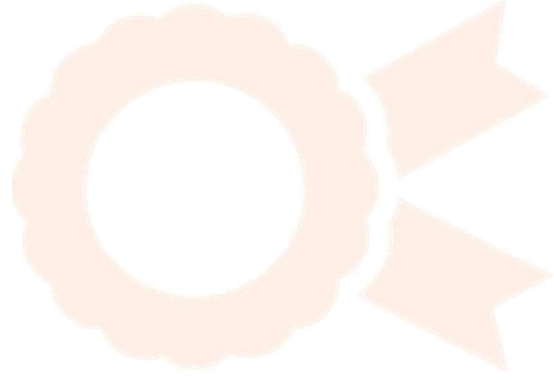
b. Application deadline and period of receiving the scholarship

An application for the Rector's scholarship must be submitted during the Winter Scholarship Campaign, i.e. from **19** to **26 October 2026**.

The scholarship is granted for a period of **5 or 10 months**.

c. Required documents

For students of all faculties, the application must be submitted via the USOSweb system. The application must include a certificate confirming the title of finalist/laureate or a certificate from the relevant sports association, as well as the secondary school leaving certificate.



7. Rector's scholarship

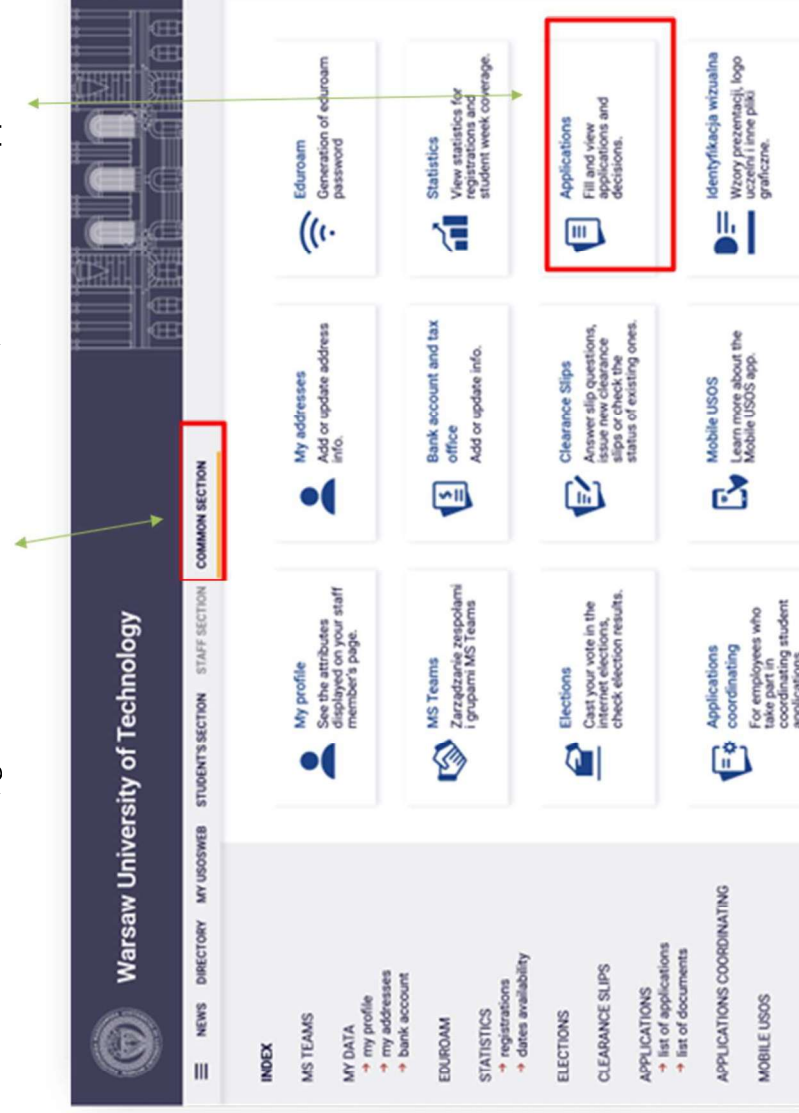
- a. Filling in the application for the Rector's scholarship in the USOSweb system

Students from all faculties of the Warsaw University of Technology can apply for the Rector's scholarship in the USOSweb system.

- b. Where and how to submit the application?

Step one - log in to the USOSweb system.

On the USOSweb website, go to the "Common Section" tab, then select "Applications".



Next, the applications to be filled in will appear on the screen. Select “Rector’s scholarship for students”.

 Rector's scholarship for students - 2024/2025	closed 2024-10-16 00:00 - 2024-10-22 23:59	The Faculty of Electronics and Information Technology	Academic Year 2024/2025	details → fill in →
--	---	---	-------------------------------	------------------------

(example photo – we are focusing on the current academic year)

Page 0 – here, you should provide the relevant details if you studied at another university before starting your studies at WUT. If all the details are correct, tick „I hereby confirm that the data given are true, accurate and complete.” and continue.

Page 0

go to the details of your application →

CHECK

SAVE

NEXT



Your eligibility for the scholarship needs to be verified. Check if the information about your studies presented below is complete and accurate, and if not add missing data about programmes you ever studied (in Poland or abroad).

Program of study at the University (data from the USOS):

No.	Program of study	Level	Status	Start date of studies	Date of acceptance or resumption	Completion/removal from the register date
1	Computer Science, full-time studies first cycle programme	first cycle programme	In progress	2022-10-01	2022-10-01	



The date of graduation is the date of submission of the diploma exam, in the case of studies in medicine, medicine and dentistry and veterinary medicine - the date of submission of the last exam required for the study program, and in the case of studies in pharmacy and physiotherapy - date of passing the last required internship program (ustawa – Prawo o szkolnictwie wyższym: art. 167 ust. 2).

Provide information about other programs of study in progress or completed (in Poland and abroad)

Higher education institution Program of study Status add 

☒

I hereby confirm that the data given are true, accurate and complete.

CHECK

SAVE

NEXT

Any doubts? Reach us at: stypendia@samorzad.pw.edu.pl

Page 1 - Select the current programme of study that applies to you.

The screenshot shows a web application interface for selecting a programme of study. At the top, it says 'Page 1' and 'go to the details of your application →'. Below this are three buttons: 'BACK', 'CHECK', and 'NEXT'. A message box with an information icon states 'Your permissions will be checked on this screen'. The main section is titled 'Below there are your current programs of study. Check the one under which you would like to submit your application:'. It contains a single radio button option labeled '(103C-ISP-IN) Computer Science, full-time studies first cycle programme'. At the bottom are three buttons: 'BACK', 'CHECK', and 'NEXT'.

The application usually offers only one option for selecting a programme of study. If there are several options, you must select the current programme of study that you are pursuing and for which you wish to apply for a scholarship.

Page 2 - Check whether the personal data provided by the USOSweb system is correct. If any information is missing, fill in the blank fields.

Page 2

go to the details of your application →

BACKCHECKSAVENEXT

Below is your personal data from the USOS system. Verify their correctness - if they are out of date, report it to your student office. The updated data will appear in the USOSweb after migration.

Personal data

Address for correspondence	
Address of permanent residence	
E-mail address	
Mobile phone number	
Phone number	
Bank account number	change

Program of study data

You are applying under the following program of study Podpisana wersja papierowa oświadczenia powinna być dostarczona do pracownika uczelni.	Computer Science, full-time studies first cycle programme
Current stage of studies If you are on a different year than indicated or you do not have an active stage, ask the Dean's office to settle the previous stage.	sem. 6, Informatyka, Sztuczna Inteligencja, studia stacjonarne pierwszego stopnia (rok akademicki 2025/2026 - sem. zimowy)

BACKCHECKSAVENEXT

We recommend that you check several times to make sure that you have not made any mistakes when entering your details. An error may result in you not receiving the scholarship.

Page 3 – Rector’s scholarship (scientific achievements)

Ekran 3

[+](#) przejdź do szczegółów wypełnianego wniosku

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

 Możesz złożyć wniosek uwzględniający wszystkie wymienione niżej kryteria.

Proszę o przyznanie stypendium na podstawie następujących kryteriów:

☐	osiągnięć artystycznych
☒	osiągnięć naukowych
☐	osiągnięć sportowych we współzawodnictwie co najmniej na poziomie krajowym
☒	wyróżnienia się w nauce

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

Page 4 - Select the achievements you want to include in your application. If you select the “excelling in studies” achievement, a ranking with the calculated average grade for 2 semesters will appear on the screen.

Wniosek o stypendium rektora

Ekran 4

[+](#) przejdź do szczegółów wypełnianego wniosku

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

Wybór rankingu

 Wybierz ranking, który zostanie użyty jako podstawa do przyznania stypendium.

Ranking
☐ Średnia = 4.57 . 1140 - Wydział Mechatroniki - ranking ręczny do stypendium rektora (1140-2023Z-REKT-R)

[WRÓĆ NA POCZĄTEK](#) [WRÓĆ](#) [SPRAWDŹ](#) [ZAPISZ](#) [DALEJ](#)

Any doubts? Reach us at: stypendia@samorzad.pw.edu.pl

Next page - Sports, artistic and academic achievements – Catalogue

Prepare a scan of the document confirming your achievement in electronic format (PDF). Then upload the documents under the appropriate academic or artistic achievement category.

Osiągnięcie	Punkty
Katalog	
Osiągnięcie	
N.KON.1 Miejsca I-III w konkursach naukowych o zasięgu międzynarodowym	10.00 + dodaj
N.KON.2 Miejsca I-III w konkursach naukowych o zasięgu krajowym	5.00 + dodaj
N.KONE.1 Czynny udział (tj. wygłoszenie referatu lub zaprezentowanie posteru) w konferencji naukowej o zasięgu międzynarodowym	5.00 + dodaj
N.KONE.2 Czynny udział w konferencji naukowej o zasięgu krajowym	3.00 + dodaj
N.KONE.3 Czynny udział w konferencji naukowej o zasięgu uczelnianym	1.00 + dodaj
N.PRZE.1 Przekład książki o charakterze naukowym	7.00 + dodaj
N.PRZE.2 Przekład rozdziału książki zamieszczony w recenzowanej książce o charakterze naukowym lub czasopiśmie naukowym	3.00 + dodaj
N.PRZE.3 Przekład artykułu naukowego zamieszczonego w recenzowanej książce o charakterze naukowym lub czasopiśmie naukowym	3.00 + dodaj
N.PUB.1 Recenzowana książka o charakterze naukowym	10.00 + dodaj
N.PUB.2 Rozdział w recenzowanej książce o charakterze naukowym lub recenzowanej publikacji pokonferencyjnej	3.00 + dodaj
N.PUB.3 Artykuł naukowy w czasopiśmie naukowym znajdującym się na liście w Części A, Części B lub w Części C ujednoliconego i ostatniego ogłoszonego wykazu czasopism naukowych MNiSW	5.00 + dodaj
N.PUB.4 Artykuł naukowy w czasopiśmie o charakterze naukowym nie ujętym w Części A, Części B lub Części C ujednoliconego 30 i ostatniego ogłoszonego wykazu czasopism naukowych MNiSW	3.00 + dodaj

Academic achievements (example of scoring)

Summary - If everything is correct, do not register the application. Instead, select “**Next: sign and submit electronically**”.

Podsumowanie

przejdź do szczegółów wypełnianego wniosku

Wniosek jest gotowy do zarejestrowania.
Sprawdź poprawność wypełnienia wniosku i naciśnij przycisk **ZAREJESTRUJ** na dół strony.
Jeśli wniosek nie zawiera błędów i na pewno chcesz go zarejestrować.
Zarejestrowanego wniosku nie można już usunąć z systemu.
Jeśli chcesz **poprawić** wniosek, naciśnij przycisk **WRÓĆ**.

zobacz podgląd wniosku

WROĆ NA POCCZĄTEK WPROŚ SPRAWDŹ ZAPISZ ZAREJESTRUJ DALEJ: PODPISZ I ZŁÓŻ ELEKTRONICZNIE

Once you have received the **authorisation code** at the **email address** provided in the application, the application will be signed and submitted for verification.

Podpisanie wniosku

Wiadomość z kodem autoryzacyjnym wysłano 2024-06-06 10:37:27.
Użyj kodu z wiadomości, aby potwierdzić złożenie wniosku. Twoja tożsamość została potwierdzona za pomocą systemu uwierzytelniania, a wprowadzenie kodu dodatkowo ją weryfikuje.
Jeśli wpiszesz niepoprawny kod trzy razy, musisz go zresetować i ponowić próbę złożenia wniosku.

Wpisz kod autoryzacyjny

WROĆ NA POCCZĄTEK WPROŚ SPRAWDŹ ZREZETUJ KOD PODPISZ I ZŁÓŻ ELEKTRONICZNIE

Printout of the completed application for the rector's scholarship (sample form)

[illegible]

Wydziałowa Komisja Stypendialna
Wydział Matematyki i Nauk Informacyjnych
Politechnika Warszawska

Wniosek o przyznanie stypendium rektora na rok akademicki 2023/2024 -
sem. letni

Wniozę o przyznanie stypendium räkora na rok akademicki 2023/2024 - sem. I na podstawie:

L Kryterium: osiągnięć naukowych.

#	Stwierdzenie	Źródło	Wartość
1	uczestnik w konferencji międzynarodowych (N.13)	Prezencja płacono na międzynarodowej konferencji NLP.	2.00
2	uczestnik w projekcie naukowe-badawczych (N.15)	Uczestnik w projekcie HOMER. Uczenie maszynowe sortowanie na czynniki transformatywne przez sieciowe.	4.00
3	publikacja artykułu w czasopiśmie naukowym (N.16)	Publikacja artykułu „Sun3D-HAPCI: Time-dependent explanation of machine learning survival models” w czasopiśmie Knowledge-Based Systems 2007 płacono.	8.00
4	uczestnik w konferencji międzynarodowych (N.2)	Publikacja artykułu „1657 is a better marker than 1658 for the detection of the BAPF virus in melanoma” w czasopiśmie British Journal of Ophthalmology 14.00 płacono.	8.00

II. Kryterium: wyróżniania się w nauce.

Srednia ocen wynosi 5,00 i wskazana jest w rankingu o nazwie: 1120 - Wydział MiNI - ranking do stypendium rektora semestr letni DS list 3 sem 2 indm: 1120-2024L-REKTOR-DS2 3s

III. Załączniki:

III. Załączniki:
Dokumenty potwierdzające każde wpisane osiągnięcie

OŚWIADCZENIE, ŻE:

1. Mam zaliczony 1. rok studiów I-go stopnia.

USOSweb: Wniosek o stypendium rektora a

01 06 2024 13:57

[illegible]

Wniosek o stypendium rektora

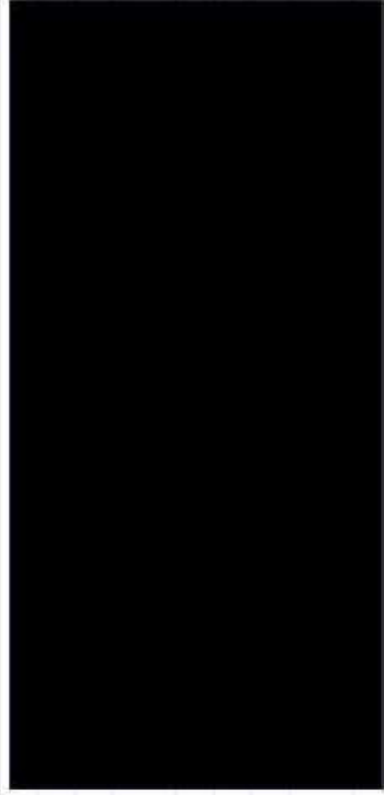
Stan wniosku

Stan	Zarejestrowany
Data zmiany	2023-09-13 14:23:24
Akcje	przejdź do szczegółów wniosku drukuj drukuj oświadczenie

Dane wniosku

Dane wnioskodawcy

Wnioskodawca
Adres e-mail
Numer telefonu
Adres korespondencyjny
Adres stały
Nr konta
Program studiów
Etap studiów
Status programu



Informacje o wniosku

Znak sprawy	
Kod rankingu zbiorczego uczelni	1140-2023Z-REKTOR

Srednia obliczona z rankingu:
Średnia = 4.57 . 1140 - Wydział Mechatroniki - ranking roczny do stypendium rektora (1140-2023Z-REKT-R)

Automatically calculated grade average is visible on the bottom of the screen and should be verified.

Historia studiów

Kierunki studiów podejmowane poza uczelnią:

Uczelnia	Kierunek	Status
Politechnika Warszawska	Mechatronika	W trakcie
Data początkowa: 2023-03-06		
Pierwszy stopień		

Kierunki studiów podejmowane w uczelni (dane z USOS):

Lp.	Kierunek	Rodzaj	Status	Data rozpoczęcia	Data przyjęcia lub wznowienia	Data ukończenia/skreślenia
1	Mechatronika, studia stacjonarne pierwszego stopnia	pierwszego stopnia	W trakcie	2021-10-01	2021-10-01	

Etapy programu studiów podejmowane przez wnioskodawcę:

Lp.	Kod	Opis	Cykl dydaktyczny	Status
1	MTWSP-S5-ISP-1140	sem. 5, Mechatronika, Współrzędnościowe systemy pomiarowe, studia stacjonarne I stopnia	rok akademicki 2023/2024 - sem. zimowy	(X) W trakcie
2	MT000-S4-ISP-1140	sem. 4, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2022/2023 - sem. letni	(W) Zaliczony warunkowo (w trakcie)
3	MT000-S3-ISP-1140	sem. 3, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2022/2023 - sem. zimowy	(W) Zaliczony warunkowo (w trakcie)
4	MT000-S2-ISP-1140	sem. 2, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2021/2022 - sem. letni	(W) Zaliczony warunkowo (w trakcie)
5	MT000-S1-ISP-1140	sem. 1, Mechatronika, studia stacjonarne I stopnia	rok akademicki 2021/2022 - sem. zimowy	(A) Zaliczony automatycznie

Oświadczenia

☒ Wyrażam zgodę na doręczenie pism za pomocą środków komunikacji elektronicznej - USOSweb w postępowaniu wszczętym niniejszym wnioskiem. Jako adres elektroniczny wskazuję adres e-mail znajdujący się we wniosku o przyznanie stypendium.

Historia zmian stanów wniosku

Lp.	Stan wniosku	Data zmiany stanu	Autor zmiany stanu	Komentarz
1	Zarejestrowany	2023-09-13 14:23:24	M.	

Osiągnięcia dołączone do wniosku:

Nr	Punkty	Typ	Komentarz komisji	Opis osiągnięcia	Opie typu
1	☐	zadeklarowany: A.7: Wystawa własna zaliczcowany: A.7: Wystawa własna		Data: 2022-10-15 Dokument potwierdzający osiągnięcie • sdsd.pdf Przygotowałem własną wystawę obrazów.	
2	☐	zadeklarowany: N.11: publikacja artykułu/ referatu w zeszycie naukowym / specjalistycznym / fachowym zaliczcowany: N.11: publikacja artykułu/ referatu w zeszycie naukowym / specjalistycznym / fachowym		Data: 2023-05-13 Dokument potwierdzający osiągnięcie • sdsd.pdf Artykuł w .xxx	
3	☐	zadeklarowany: S.1: Igrzyska olimpijskie, Mistrzostwa Świata, Mistrzostwa Europy, Akademickie Mistrzostwa Świata, Akademickie Mistrzostwa Europy, Uniwersjada lub zawody tej rangi dla osób niepełnosprawnych - uczestnictwo zaliczcowany: S.1: Igrzyska olimpijskie, Mistrzostwa Świata, Mistrzostwa Europy, Akademickie Mistrzostwa Świata, Akademickie Mistrzostwa Europy, Uniwersjada lub zawody tej rangi dla osób niepełnosprawnych - uczestnictwo		Data: 2023-02-22 Dokument potwierdzający osiągnięcie • sdsd.pdf Zajęcie I miejsca na Igrzyskach Sportowych	

The application has been officially registered after being completed, including your achievements and academic record.

Any doubts? Reach us at: stypendia@samorzad.pw.edu.pl

c. Detailed information

More information regarding the Rector's scholarship on USOSweb can be found in the **Regulations on Benefits for WUT Students for the academic year 2026/2027 (\$22 Terms and procedure for awarding the Rector's scholarship):**

\$23 Rector's scholarship for this year's secondary school graduates,

\$24 Rector's scholarship – part for academic results,

\$25 Rector's scholarship – part for scientific achievements,

\$26 Rector's scholarship – part for sporting achievements,

\$27 Rector's scholarship – part for artistic achievements.

We also encourage you to contact the members of the Faculty Scholarship Committees, who will be happy to assist with completing applications, as well as individuals experienced in handling electronic applications in USOSweb.

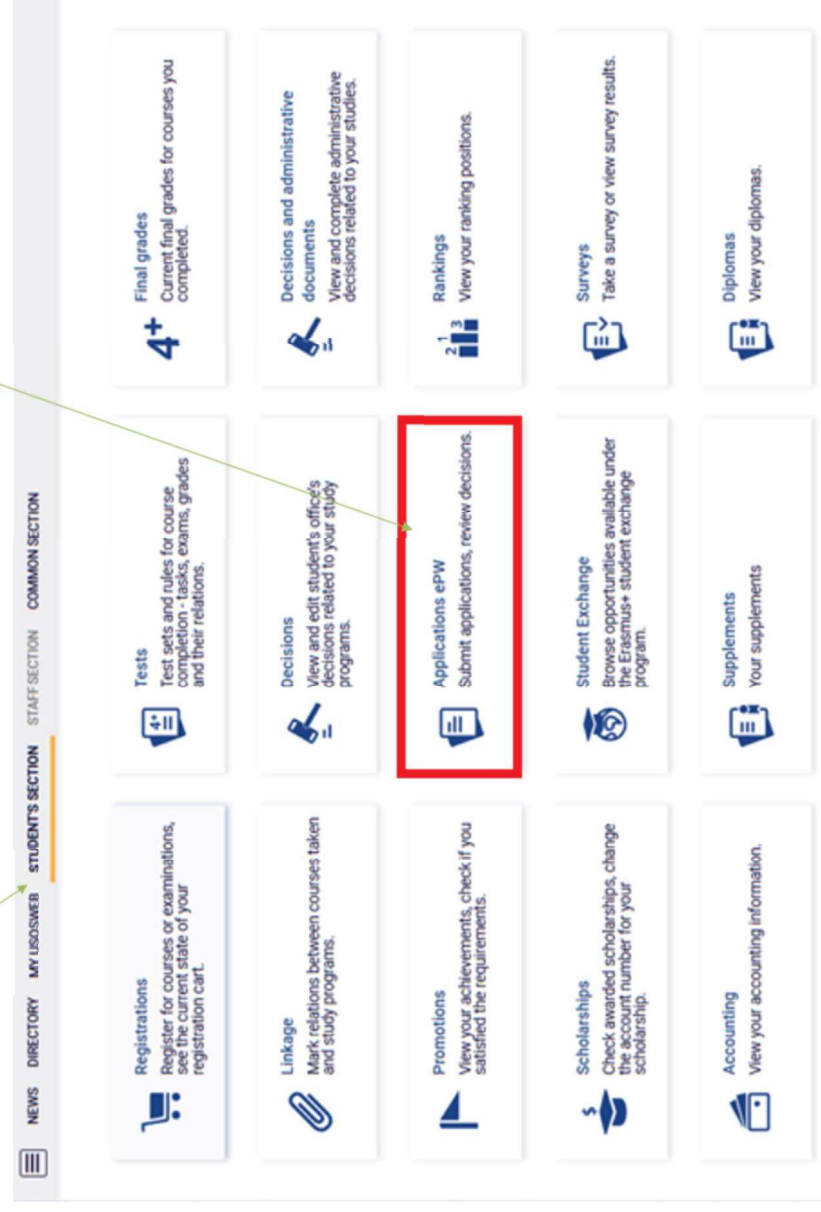
d. Application for verification and recalculation or addition of the weighted average calculated by USOSweb (applies to all faculties)

Stage I: Verification of the weighted average grade in the ranking within the USOSweb system

If USOSweb miscalculated your grade point average, you can request a recalculation online (22 sec. 7 of the Student Benefit Regulations). The application for average verification may be submitted within the following deadlines:

- I. **Winter Scholarship Campaign 26Z -> October 19-26, 2026**
- II. **Summer Scholarship Campaign 27L -> March 5-11, 2027**

Go to the **"Student's section"** tab, and then click on **"Applications ePW"**



Screen – My eApplication – click “Submit a new application”

NEWS

DIRECTORY

MY USOSWEB

STUDENT'S SECTION

STAFF SECTION

COMMON SECTION

INDEX

OFFICE 365

REGISTRATIONS

→ calendar

→ cart

→ for courses

show calendar

My e-applications

Submit a new application →

Show cancelled too ☐ Showing 0 to 0 of 0 entries

No.

Application

Status

Date of modification

Date of submission

Date of consideration

Operations

Rows on the page: 10

Select the programme of study and click “select and continue”

NEWS

DIRECTORY

MY USOSWEB

STUDENT'S SECTION

STAFF SECTION

COMMON SECTION

INDEX

OFFICE 365

REGISTRATIONS

→ calendar

→ cart

→ for courses

→ direct for groups

→ group preferences

REGISTRATIONS FOR EXAMS

← Back to applications list

Submitting a new Form

Select study programme for which you would like to submit the form.

Programme code	Description	Admission date	Status on the programme
107D-ISP-IC	Chemical and Process Engineering, full-time studies first cycle programme	2025-10-01	Student
			select and continue

A list of applications that can be submitted electronically to the Dean's Office will appear. Select “**application for verification and recalculation or addition of the average in the ranking for the Rector's scholarship**”.

Prośba o zgodę na przygotowanie pracy dyplomowej w języku innym niż język studiów [1030-NAU-DYPIN] Składanie od 2023-01-12 do (bez końca), Wydział Elektryczny [104000] Informacje o podaniu: czytaj dalej	Utwórz i wypełnij podanie →
Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora [1000-STPSRQ] Składanie od 2023-08-31 do (bez końca), Wydział Elektryczny [104000] Informacje o podaniu: czytaj dalej	Utwórz i wypełnij podanie →
Podanie o przesunięcie terminu złożenia pracy dyplomowej o 3 miesiące [1000-PRZEDDYPL] Składanie od 2022-10-01 do (bez końca), Wydział Elektryczny [104000] Informacje o podaniu: czytaj dalej	Utwórz i wypełnij podanie →

Complete the application generated by USOSweb. You can also upload additional files in PDF format.
After filling it in, click **"Next"**.

Edycja treści podania

Numer podania: ayy2H7nj83KCGztgSECK
Tura składania podania: Składanie od 2023-08-31 do (bez końca)

i Podanie aktualnie posiada status: **W edycji**. Wypełnij wszystkie pola i naciśnij przycisk **dalej** na dole strony aby potwierdzić jego treść, a następnie złożyć do rozpatrzenia.

Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora [1000-57Psa]

Preferowany język obsługi podania:
— polski (zmień na angielski)

Informacje dla typu podania:
Student wybiera i uzupełnia wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora. W trakcie wypełniania wniosku student wskazuje czy podanie dotyczy dodania do rankingu do stypendium rektora czy aktualizacji istniejącej średniej. W formularzu student podaje wartość średniej ważonej (z dokładnością do dwóch miejsc po przecinku), którą uważa za poprawną oraz uzyskaną liczbę punktów ECTS.
W ramach podania student może załączyć załączniki (np. suplement z innej uczelni, karta przebiegu studiów, zaświadczenie o uzyskanej średniej ważonej) wraz z komentarzami do załączników.

Etap studiów:
sem. 1. Elektromobilność, studia stacjonarne II stopnia ▾

Jednostka obsługująca podanie:
Wydział Elektryczny [104000]

Adresat podania:
Dziekanat

Uprzejmie proszę o **dodanie** ▾ średniej ważonej w rankingu do stypendium rektora, która wynosi **4.69**

Średnia została obliczona z uwzględnieniem **60** punktów ECTS.

Załączniki:
Możliwe jest załączanie tylko dokumentów w formacie: . .
Maksymalny rozmiar załącznika: **30.00 MiB**
Maksymalna liczba załączników: **3**

Załącz plik

1. suplement-skan.pdf (0.07 MiB) **Skan suplementu** **Usuń**

Anuluj składanie i usuń bezpowrotnie **Dalej**

Potwierdź treść przed złożeniem



Podanie jest gotowe do złożenia. **Dokładnie przeczytaj zawartość podania.** Upewnij się czy podanie nie zawiera błędów i na pewno chcesz je złożyć. Następnie, naciśnij stosowny przycisk na dole strony aby je złożyć.

Złożonego podania nie można usunąć. Podanie, które zostało złożone, można później wydrukować z "listy moje podania".

Jeśli chcesz **poprawić** podanie, naciśnij przycisk **wrót do edycji**.

Program: Elektromobilność, studia stacjonarne drugiego stopnia [104C-MSP-EM]

Tura składania podania: Składanie od 2023-08-31 do (bez końca)

← Wróć do listy podan

Drukuj podanie

Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora [1000-STPSR]

Numer podania:

ayy2H7nj83K0gZtgSECK

Preferowany język obsługi podania:

polski

Temat podania:

Wniosek o weryfikację i przeliczenie lub dodanie średniej ważonej w rankingu do stypendium rektora

Imię i nazwisko:

25 8 - t r t a

Data złożenia:

Program:

Elektromobilność, studia stacjonarne drugiego stopnia [104C-MSP-EM]

Etap studiów: sem. 1, Elektromobilność, studia stacjonarne II stopnia/2022Z

Obsługa:

Jednostka obsługująca: Wydział Elektryczny [104000]

Aktualny status: **W edycji** [WED]

Obsługiwane zgodnie z procesem: **Podanie bez rozstrzygnięcia** [PWBEZOPI] (pokaż przebieg procesu)

Osoba obsługująca: (nie wyznaczono)

Adresat:

Dziekanat

After completion, a ready-to-approve application will be generated. In case of any doubts, **you can return to edit the prepared application**. If the information has been entered correctly and you have no further remarks, **submit the application for consideration**.

Treść podania:
Uprzejmie proszę o **dodanie** średniej ważonej w rankingu do stypendium rektora, która wynosi: **4,69**
Średnia została obliczona z uwzględnieniem **60** punktów ECTS.

Załączniki:
1. 1000-STPSR_6580_1.pdf 0.07 MiB Skan suplementu suplement-skan.pdf

Potwierdzenie
☒ Chcę otrzymać emailowe potwierdzenie złożenia podania ⓘ
Pamiętaj!
Zatwierdzając podanie oświadczasz, że jesteś świadom odpowiedzialności wynikającej z pisemnego poświadczenia nieprawdy.

Podpis studenta:
.....
Zostanie potwierdzone elektronicznie po złożeniu.

[Wróć do edycji](#) [Złóż i prześlij do rozpatrzenia](#)

Official confirmation of the submitted **eApplication**.

[← wróć do moje ePodania](#)

Podanie ma aktualnie status: Złożone

Numer złożonego podania: WE.426.39.2023

Podanie otrzymało status: **Złożone**. Możesz śledzić proces obsługi podania na liście podań, dostępnej w lewym menu (ePodania->Moje podania). Korzystając z listy złożonych podań można także wydrukować każde podanie.

e. Application for verification and correction of the number of points awarded for academic, sports or artistic achievements

Stage III: Submission of applications for correction of awarded points for achievements in the USOSweb system

If the number of points awarded for academic, sports or artistic achievements has been calculated incorrectly, the student may submit an electronic application in the USOSweb system for the correction of the number of points awarded for such achievements (§22 section 10 of the Regulations on Student Benefits of Warsaw University of Technology for the academic year 2026/2027). Applications for correction of points may be submitted during the following periods:

- I. Winter Scholarship Campaign 26Z -> 4-9 November 2026**
- II. Summer Scholarship Campaign 27L -> 19 - 24 March 2027**

Corrections apply only to obvious errors!

IMPORTANT! The number of students receiving a scholarship on a given programme of study is top 8% of the total number of students on that programme, rounded down. Faculty Scholarship Committees act in accordance with §22 section 5 of the Regulations on Student Benefits and are obliged to award the Rector's Scholarship exclusively to students ranked within the top 8% of all students in each programme of study conducted by the basic organizational unit of the University.

8. Relief



a. Conditions for granting the relief

Any student who has **temporarily** found themselves in a **difficult life situation** may apply for a relief. A difficult life situation is understood as the occurrence of events independent of the student that negatively affect their **financial situation** and hinder the continuation of studies.

A student may receive a relief already in their first year of studies, however **no more than twice per academic year**. The same event cannot constitute grounds for receiving the benefit more than once.

The relief is awarded at the discretion of the committee, and each application is considered individually. Therefore, it is crucial to provide a substantive justification (e.g. medical documentation, other documents confirming the event), describing how the event resulted in the student's difficult financial situation.

As in the case of the social scholarship, the right to receive a relief applies only to one field of study and at only one university.

b. Deadline for submitting the application

The application should be submitted immediately, at any time during the academic year, but no later than **3 months** from the date of the event giving rise to entitlement to the benefit. The payment of the relief is one-off.



c. Required documents

To apply for a relief, the application must be submitted via the USOSweb system. It is also necessary to provide the most comprehensive documentation possible of the event constituting the basis for the application, as this enables the committee to thoroughly assess the situation.

IMPORTANT! If the relief application is submitted before the defense of the diploma thesis (e.g. one week before the defense date), but the positive decision is issued after the defense, the grant will not be awarded due to the loss of student status after the defense (§3 sections 2 and 3 of the Study Regulations).

9. FSC, ASC – what do these mean?

FSC (Faculty Scholarship Committee) is the first-instance authority. It consists of delegated students and faculty staff members. From the moment of appointment by a decision of the Rector of Warsaw University of Technology, it is responsible for considering, granting, terminating, suspending and resuming payments of the following benefits: social scholarship, scholarship for students with disabilities, Rector's Scholarship and reliefs.

In matters related to student financial aid at Warsaw University of Technology, students may contact not only the coordinator or the dean's office staff, but also members of the FSC.

ASC (Appeals Scholarship Committee) is the second-instance authority of the scholarship system. Appeals against decisions of the FSC regarding scholarships and reliefs are submitted to the ASC. The committee is composed of specialists in student financial aid who are able to address even the most complex issues.

Contact details for faculty coordinators are provided at the end of the Guide. It is worth remembering whom to call when you need a "lifeline".

10. Frequently Asked Questions



- Who can I contact for help with completing a scholarship application?
 - With your questions, you may primarily contact the Social Committee Delegate from your faculty, the Dean's Office, or members of the Faculty Scholarship Committee (FSC). You may also contact us via e-mail at: stypendia@samorzad.pw.edu.pl.
- Does studying more than one programme of study at the same time have any impact on submitting a scholarship application?
 - No. You may submit an application at any faculty if you study more than one programme of study, or even at more than one faculty. However, you must remember that you may receive scholarships **ONLY** for one programme of study. Each student declares, when submitting an application, that they do not receive material benefits for more than one programme of study.
- Do I need to submit scholarship applications again if I start second-cycle (Master's) studies in March?
 - Yes. Applications must be submitted during the scholarship campaign for the summer semester.
- Do part-time, evening and OKNO students have the same rights to the social scholarship as full-time students?
 - Yes. The above-mentioned students are entitled to the social scholarship on the same terms as full-time students. Postgraduate students are not entitled to material benefits.
- How long does it take for a scholarship application to be processed? How will I be informed of the decision?
 - During the academic year, the waiting time for a decision on an application is approximately two working weeks. However, during the October Scholarship Campaign, this period may be longer (see: Schedule). If you submitted your application during the academic year and the waiting time is extended, it is advisable to contact the Faculty Scholarship Committee and ask about the status of your application.
- When are scholarships paid into students' bank accounts?
 - Payroll lists are submitted to the WUT's Bursary by the 5th of each month. Scholarship payments are made shortly afterwards. An exception applies at the beginning of the semester, when — in accordance with the Scholarship Campaign schedule — payments are made later.
- Due to staying abroad, I was unable to submit my application on time. Do I still have a chance to apply for a scholarship, e.g. the Rector's Scholarship?
 - The Rector's Scholarship is awarded on a competitive basis in electronic form via USOSweb, which means that there is no possibility to restore the application

deadline. For other benefits, applications may be submitted after the scholarship campaign deadline, also in electronic form (with the exception of the social scholarship). In such cases, benefits will be granted from the month following the submission of the application.

- How can I document the loss of employment? (social scholarship)
 - You may document this, for example, by submitting: a termination of employment contract, a certificate from the employer confirming the end of employment, or an employment certificate.
- Should the amounts entered in the “lost income / gained income” fields be gross or net values? (social scholarship)
 - Taxable income must be reported as gross income.
- When am I required to attach a certificate from the social welfare center regarding the financial and property situation of myself and my family? (social scholarship)
 - Such a certificate must be attached if the monthly income per family member does not exceed the amount specified in Article 87 section 2 point 1, i.e. PLN 823.
- If my family receives the “800+” benefit, do I have to include it in the income calculation? (social scholarship)
 - No. The 800+ benefit is not included in income.
- I was employed at a company, resigned, and then returned to the same job after two months. Is this treated as lost income? (social scholarship)
 - This income would be considered lost income only if you had not worked there for more than three months.
- For what purposes can I receive a relief?
 - A relief may be awarded for all kinds of accidents and temporary situations that affect a temporary deterioration of your life situation.
 - Example reasons include:
 - serious illness of the student or a family member (Regulations on Student Benefits);
 - medical treatment costs resulting from an accident;
 - losses caused by flood, fire, etc.;
 - death of an immediate family member (Regulations on Student Benefits);
 - deterioration of financial situation following the birth of a child;
 - other events causing a temporary difficult financial situation of the student (Regulations on Student Benefits).
- How should a given event be documented? (relief)
 - Documentation depends individually on each situation. For example:
 - in the case of the birth of a child — a birth certificate;

- *in the case of the death of a family member — a death certificate;*
- *in the case of purchasing items (e.g. medicines) — an invoice confirming the purchase, issued to the student.*
- Can I receive a relief to purchase a computer or a printer?
 - *It should be remembered that a relief is not a subsidy for the purchase of goods, but a form of material assistance. Therefore, a relief for the purchase of a computer or printer may be awarded only if the student properly documents that the required purchase resulted from a difficult temporary financial situation. A difficult life situation is understood as the occurrence of events independent of the student that negatively affect their financial situation and hinder the continuation of studies.*
- How many times per year can I receive a relief?
 - *A student may receive a relief no more than twice in one academic year.*
- I have an invoice in a foreign currency — which exchange rate will be applied? (relief)
 - *The exchange rate applicable is the one from the date on which the invoice was issued.*

11. Contact details for Deans' offices for faculties

Faculty	Building	Room	Phone number
Administration and Social Sciences	Main Building	207	22 234-15-52
Architecture	Faculty of Architecture Building	6	22 234-56-37
Civil Engineering, Mechanics and Petrochemistry	Main Building (Plock Branch)	212 / 213	24 367-21-52
Chemistry	Chemistry Building	100	22 234-73-72
			22 234-57-34
Electronics and Information Technology	Electronics Building	119	22 234-79-11 22 234-61-60
Electrical Engineering	Main Building	216	22 234-54-75
Physics	Physics Building	130	22 234-76-60
Geodesy and Cartography	Main Building	128	22 234-72-54
Environmental Engineering	Environmental Engineering Building	136	22 234-61-34
Chemical and Process Engineering	Chemical and Process Engineering Building	182	22 234-62-77
Civil Engineering	Civil Engineering Building	105	22 234-65-65
Materials Science and Engineering	Materials Science and Engineering Building	204	22 234-84-51
Mechanical and Industrial Engineering	New Technology Building	127	22 234-82-54
Mathematics and Information Science	Mathematics and Information Science Building	32	22 234-59-21

Faculty	Building	Room	Phone number
Power and Aeronautical Engineering	Aviation Building	126	22 234-59-63
Mechatronics	Mechatronics Building	122	22 234-84-74
Automotive and Construction Machinery Engineering	Automobiles and Tractors Building	0.6	22 234-82-93
Transport	New Faculty Building	111NK	22 234-58-76
Management	New Technology Building	5	22 234-86-94
College of Economic and Social Sciences	Main Building (Plock Branch)	102	24 367-21-16



12. Contact details for the SSPW Student Welfare Committee and Faculty Scholarship Committees

Please feel free to contact the Social Committee by email at: ks@samorzad.pw.edu.pl stypendia@samorzad.pw.edu.pl or in person at the SSPW Office in room 165 of the Main Building.

Contact details for the Faculty Scholarship Committees (FSC) can be found on the Warsaw University of Technology Public Information Bulletin (BIP PW) website. Link: <https://www.bip.pw.edu.pl/index.php/Wladze/Zespoly-Rady-Komisje-Kapituly-Rzeczniczy-Koordynatorzy/Komisje/Wydzialowe-Komisje-Stypendialne>

